

## Semi-Annual Interlibrary Loan Statistics

**CIRCLE:                      July – December                      January – June**
  
**Year:    2008    2009    2010    2011    2012**

Use this sheet to report statistics for school-to-school interlibrary loan activity in your library during a six-month period. Count all items borrowed, all items loaned, items requested but not received, and loans denied. Multiple copies and classroom sets should be included. Informal borrowing and lending and estimated counts are also acceptable.

Submit completed form to the SLS office twice a year, once in December and once in June. Form can be faxed to (315) 433-2649, sent through the BOCES delivery, emailed as an attachment to **mbeattie@ocmboces.org** or US Mail to OCM BOCES SLS, 6075 East Molloy Rd. Rodax 7, Syracuse, NY 13211. Please direct any questions to the SLS office at (315) 433-2663.

***[This information meets requirements for NYSED reporting.]***

Borrowed (Items Received)	Loaned (Items Provided)	Borrowed Unfilled (Items Not Received)	Loaned Unfilled (Items Not Provided)
TOTAL	TOTAL	TOTAL	TOTAL

**Please sign and date!**

SIGNATURE: _____	SCHOOL CODE: _____
DATE: _____	SCHOOL: _____
	DISTRICT: _____